

PART 1 - PUBLIC

Decision Maker: **Adult and Community PDS Committee**

Date: **22nd June 2010**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ADULT AND COMMUNITY PDS WORK PROGRAMME
2010/2011**

Contact Officer: Philippa Stone, Scrutiny Co-ordinator
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Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

- 1.1 This report provides the Committee with an opportunity to review its work programme and make any necessary adjustments.

2. **RECOMMENDATION(S)**

- 2.1 The Committee is asked to consider its work programme and schedule of meetings and indicate any changes that it wishes to make.

Corporate Policy

1. Policy Status: Existing policy. As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £476,706 (2009/10)
 5. Source of funding: Existing budgets
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Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Committee's 2009/10 Work Programme to date is attached at **Appendix A**.
- 3.2 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made. The Forward Plan issued on 19th May 2010 includes key decisions related to the Adult and Community Portfolio and the next Forward Plan will be published IN June 2010.
- 3.3 In 2009/10 the Committee commissioned three Working Groups to review specific areas of interest:
- Care Homes Reference Group;
 - NHS Health Check Working Group
 - Transport Reference Group
- 3.4 The NHS Health Check Working Group will continue to review health services across the Borough. The Committee may wish to review and further expand the Membership of the Working Group.
- 3.5 In 2007 the Adult and Community PDS Committee was asked to include the care home redevelopment proposals in its work programme and to include residents' representatives on a reference group. On 14th November 2007 the Care Homes Reference Group held its first meeting and since then the Reference Group monitored and reviewed the care home redevelopment proposals under the Chairmanship of former Councillor Carole Hubbard. In May 2010 Councillor Hubbard retired from Bromley Council and this has left a vacancy on the Care Homes Reference Group which the Committee may wish to consider filling. The Adult and Community PDS Committee may also wish to nominate a new Chairman for the Care Homes Reference Group.
- 3.6 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

A&C PDS Committee – Work Programme 2010/2011**22 June 2010**

Appointment and Review of Co-opted Members
Supporting Independence in Bromley Update
Annual Monitoring Report on Adult & Community Services - Complaints 09/10
Housing and Residential Services 2009/10 Annual Report
Community Links Bromley Contract
SLHT Update on A Picture of Health
Budget Closedown 2009/10
Matters Arising/Work Programme

27 July 2010

Supporting Independence in Bromley Update
Bromley Safeguarding Adults Board 2009/10 Annual Report
Blue Badge Update
Budget Monitoring 2010/11
Matters Arising/Work Programme

21 September 2010

Supporting Independence in Bromley Update
Bromley PCT: Update on Primary Care Developments
Update on 'A Picture of Health'
Update from the Care Homes Reference Group
Budget Monitoring 2010/11
Matters Arising/Work Programme

2 November 2010

Supporting Independence in Bromley Update
Adult and Community Services Mid-year Performance Report
Housing and Residential Services Mid Year Performance Report
Draft Budget
Budget Monitoring 2010/11
Matters Arising/Work Programme

25 January 2011

Supporting Independence in Bromley Update
Contract Monitoring of Care Homes – Annual Report
Budget Monitoring 2010/11
Matters Arising/Work Programme

29 March 2011

Supporting Independence in Bromley Update
Draft Portfolio Plan
Budget Monitoring 2010/11
Matters Arising/Work Programme